

Maine Township Town Hall
1700 Ballard Road Park Ridge, IL 60068
Tuesday, May 24, 2022

Township Board Meeting
AGENDA

This meeting will be conducted in person. The meeting will also be audio or video recorded and made available to the public, as provided by law.

7:00 - Call Regular Meeting to Order
Pledge of Allegiance
Roll Call

Discussion and Potential Action on the Following Items:

1. Approval of Minutes of April 26, 2022 Board Meeting
2. Approval of General Assistance Expenditures
3. Approval of Road District Expenditures
4. Approval of General Town Fund Expenditures
5. Public Participation
6. Old Business
 - Discussion and Vote on the Renewal of Employee Insurance Benefits
 - Discussion of Website Improvements
 - Discussion of MWRD Project and Possible Vote
 - Discussion and Vote on the sale of Township Vehicle
 - Discussion and Vote on Amendment to M3 Marketing Contract
7. New Business
 - Discussion and Vote on Fund Balance Policy
 - Discussion and Vote on Capital Asset Policy
 - Discussion and Vote on Outstanding Check Policy
 - Discussion and Vote on Amendment to Ordinance 2016-1 regarding Solid Waste and Recycling franchise
8. Officials' Reports
 - Summer Parades
 - Discussion of Summer Festivals
9. Adjournment



ADMINISTRATOR'S REPORT

Date: May, 2022

To: Elected Officials

From: Dayna Berman, Administrator

Our auditor from Lauterbach & Amen conducted our annual audit this month. We expect the Annual Financial Report to be ready in June at which time a representative from the firm will be present at the June board meeting to answer any questions.

I have been meeting with the new OEM Director, Francisco Rojas, to go through procedures to effectively integrate him into the OEM Department and familiarize him with the duties he will be responsible for. He is doing a great job and has already assisted during our Electronic Recycling and Prescription Drug Take Back event, recruitment several volunteers and is getting prepared to teach several of the employees a CPR/AED class in early June.

We are getting geared up for some summer events, such as National Night Out, sponsoring an event with the Secretary of State's Mobile Unit to renew your driver's license, ID card, license plate renewal stickers, etc, and the Community Garage Sale, which we are looking forward to hosting as it was put on hold due the pandemic. Our yearly garage sale proceeds go towards our food pantry and our summer youth camp recipients.

I have been working with our marketing team and graphic designer on several projects such as our summer edition of the Mainely News, which we are aiming to have mailed mid-June as well as promoting our township services and showing community support by advertising in the Journal for Memorial Day, Taste of Des Plaines and Taste of Park Ridge.

We are looking forward to sprucing up our township grounds and getting ready to plant our annual flowers as well as a vegetable garden we hope to share with our food pantry clients.

MAINE TOWNSHIP GENERAL ASSISTANCE FUND

85%	of the year remaining	MAR	APR	YTD INCOME	BUDGET	BALANCE	% Left
REVENUE							
	Property Tax	\$0.00	\$0.00	\$0.00	\$500,000.00	\$500,000.00	0%
	SS Reimbursement	\$8,235.58	\$0.00	\$8,235.58	\$12,000.00	\$3,764.42	31%
	Interest Income	\$55.34	\$50.41	\$105.75	\$700.00	\$594.25	85%
	Energy Assistance Revenue	\$4,950.00	\$2,450.00	\$7,400.00	\$18,000.00	\$10,600.00	59%
	Miscellaneous	\$0.00	\$52.33	\$52.33	\$1.00	-\$51.33	-5133%
	TOTAL REVENUES	\$13,240.92	\$2,552.74	\$15,793.66	\$530,701.00	\$514,907.34	97%
EXPENSES							
EXPENSES-ADMINISTRATIVE							
85%	of the year remaining	MAR	APR	YTD EXPENSE	BUDGET	BALANCE	% Left
	Gross Pay Account	\$31,340.93	\$21,149.29	\$52,490.22	\$330,000.00	\$277,509.78	84%
	IDES	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Social Security	\$2,342.80	\$1,594.93	\$3,937.73	\$26,000.00	\$22,062.27	85%
	IMRF	\$1,828.80	\$2,932.07	\$4,760.87	\$30,000.00	\$25,239.13	84%
	Administrative Div. Health Ins.	\$5,821.74	\$7,385.46	\$13,207.20	\$150,000.00	\$136,792.80	91%
	Life Insurance	\$23.72	\$29.65	\$53.37	\$500.00	\$446.63	89%
	Dental Insurance	\$52.76	\$183.67	\$236.43	\$2,200.00	\$1,963.57	89%
	Tuition Reimbursement	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Accounting Services	\$462.16	\$679.62	\$1,141.78	\$8,000.00	\$6,858.22	86%
	Conferences Meetings	\$0.00	\$0.00	\$0.00	\$250.00	\$250.00	100%
	Dues Subscriptions	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Print Management	\$39.60	\$130.00	\$169.60	\$1,700.00	\$1,530.40	90%
	General Insurance-Liab-Bond	\$0.00	\$0.00	\$0.00	\$7,000.00	\$7,000.00	100%
	Legal Services	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Mileage-Travel-Lodging	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	100%
	Postage	\$343.33	\$218.15	\$561.48	\$2,000.00	\$1,438.52	72%
	Printing Publishing	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00	100%
	Staff Training	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00	100%
	Hearing Officer	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Miscellaneous	\$772.33	\$1,310.00	\$2,082.33	\$1.00	-\$2,081.33	-208133%
	Office Supplies	\$78.75	\$0.00	\$78.75	\$2,700.00	\$2,621.25	97%
	Computer Software Development	\$0.00	\$0.00	\$0.00	\$2,350.00	\$2,350.00	100%
	Comp Tech Support	\$359.60	\$359.60	\$719.20	\$4,400.00	\$3,680.80	84%
	Total	\$43,466.52	\$35,972.44	\$79,438.96	\$568,706.00	\$489,267.04	86%

MAINE TOWNSHIP GENERAL ASSISTANCE FUND

EXPENSES-ASSISTANCE							
85%	of the year remaining	MAR	APR	YTD EXPENSE	BUDGET	BALANCE	% Left
	Emergency Assist Program	\$300.00	\$0.00	\$300.00	\$3,500.00	\$3,200.00	91%
	Prescription Drugs	\$0.00	\$0.00	\$0.00	\$1,500.00	\$1,500.00	100%
	Dental Services	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Medical Services	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00	100%
	Funeral & Burial Services	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Client Utilities	\$470.40	\$225.00	\$695.40	\$8,000.00	\$7,304.60	91%
	Shelter-Rent	\$7,991.84	\$5,613.58	\$13,605.42	\$70,000.00	\$56,394.58	81%
	Ambulance Paramedic	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Food	\$0.00	\$7,500.00	\$7,500.00	\$45,000.00	\$37,500.00	83%
	Pers Essentials	\$2,313.00	\$2,125.00	\$4,438.00	\$20,000.00	\$15,562.00	78%
	Client Health Ins.	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Transient	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Catastro. Med. Insurance	\$0.00	\$0.00	\$0.00	\$5,100.00	\$5,100.00	100%
	Total	\$11,075.24	\$15,463.58	\$26,538.82	\$153,605.00	\$127,066.18	83%
	TOTAL OPERATING EXPENSES	\$54,541.76	\$51,436.02	\$105,977.78	\$722,311.00	\$616,333.22	85%

MAINE TOWNSHIP ROAD AND BRIDGE FUND

85% of the year remaining	MAR	APR	YTD INCOME	BUDGET	BALANCE	% Left
REVENUE						
Property Tax	\$794,401.92	\$50,708.50	\$845,110.42	\$1,881,060	\$1,035,949.58	55%
Other Income	\$1,835.19	\$460.20	\$2,295.39	\$39,237.00	\$36,941.61	94%
Interest Income	\$194.12	\$183.61	\$377.73	\$1,974.00	\$1,596.27	81%
Permit Fees	\$0.00	\$8,000.00	\$8,000.00	\$12,111.00	\$4,111.00	34%
Persnl Prop Replacement Tx	\$35,652.46	\$42,148.46	\$77,800.92	\$151,761.00	\$73,960.08	49%
TOTAL REVENUES	\$832,083.69	\$101,500.77	\$933,584.46	\$2,086,143.00	\$1,152,558.54	55%

EXPENSES

85% of the year remaining	MAR	APR	YTD EXPENSE	BUDGET	BALANCE	% Left
GENERAL ROAD FUND-ADMINISTRATIVE						
Admin Salary Expense	\$8,318.04	\$5,663.12	\$13,981.16	\$74,960.00	\$60,978.84	81%
Health Insurance	\$9,391.29	\$8,512.83	\$17,904.12	\$116,684.00	\$98,779.88	85%
Life Insurance	\$29.65	\$35.58	\$65.23	\$900.00	\$834.77	93%
Dental Insurance	\$61.41	\$209.66	\$271.07	\$5,400.00	\$5,128.93	95%
Alcohol & Drug Testing	\$0.00	\$0.00	\$0.00	\$745.00	\$745.00	100%
Payroll Service	\$361.01	\$533.15	\$894.16	\$6,500.00	\$5,605.84	86%
Accounting Services	\$0.00	\$400.00	\$400.00	\$6,000.00	\$5,600.00	93%
Conferences Meetings	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00	100%
Dues Subscriptions	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00	100%
Legal Services	\$675.00	\$0.00	\$675.00	\$8,000.00	\$7,325.00	92%
Mileage Travel Expense	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00	100%
Municipal Replacement Tax	\$0.00	\$0.00	\$0.00	\$75,000.00	\$75,000.00	100%
Postage	\$0.00	\$124.70	\$124.70	\$235.00	\$110.30	47%
Printing Publishing	\$0.00	\$0.00	\$0.00	\$8,000.00	\$8,000.00	100%
Telephone	\$441.00	\$440.63	\$881.63	\$7,000.00	\$6,118.37	87%
Training	\$0.00	\$0.00	\$0.00	\$1,500.00	\$1,500.00	100%
Miscellaneous	\$76.98	\$271.84	\$348.82	\$2,500.00	\$2,151.18	86%
Office Supplies	\$39.59	\$148.94	\$188.53	\$2,500.00	\$2,311.47	92%
Office Equipment	\$0.00	\$0.00	\$0.00	\$7,000.00	\$7,000.00	100%
Total	\$19,393.97	\$16,340.45	\$35,734.42	\$323,624.00	\$287,889.58	89%

GENERAL ROAD FUND-MAINTENANCE

Maint Salary Expense	\$0.00	\$0.00	\$0.00	\$115,936.00	\$115,936.00	100%
Miscellaneous-Uniforms	\$0.00	\$0.00	\$0.00	\$3,500.00	\$3,500.00	100%
Building Maintenance	\$0.00	\$0.00	\$0.00	\$4,400.00	\$4,400.00	100%
Equipment Leasing Maint	\$179.00	\$3,133.82	\$3,312.82	\$62,136.00	\$58,823.18	95%
Landfill Charges - GRF	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00	100%
Rentals	\$0.00	\$0.00	\$0.00	\$1,500.00	\$1,500.00	100%
Street Lighting	\$4,638.10	\$3,731.63	\$8,369.73	\$54,695.00	\$46,325.27	85%
Tree Removal & Spraying	\$0.00	\$0.00	\$0.00	\$15,800.00	\$15,800.00	100%
Utilities	\$1,795.86	\$1,442.65	\$3,238.51	\$12,500.00	\$9,261.49	74%
Tree Replacement Program	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	100%
Gasoline Oil	\$1,851.68	\$1,943.64	\$3,795.32	\$23,213.00	\$19,417.68	84%

MAINE TOWNSHIP ROAD AND BRIDGE FUND

85% of the year remaining	MAR	APR	YTD EXPENSE	BUDGET	BALANCE	% Left
Building & Oper Sup Matl	\$491.61	\$2,206.47	\$2,698.08	\$12,500.00	\$9,801.92	78%
Maint Equip & Small Tools	\$3,818.70	\$697.80	\$4,516.50	\$7,000.00	\$2,483.50	35%
Supplies (Equipment)	\$57.23	\$61.30	\$118.53	\$13,192.00	\$13,073.47	99%
Supplies Roads GRF	\$0.00	\$306.00	\$306.00	\$6,000.00	\$5,694.00	95%
Supplies Snow Removal	\$9,346.32	\$0.00	\$9,346.32	\$64,372.00	\$55,025.68	85%
Total	\$22,178.50	\$13,523.31	\$35,701.81	\$398,244.00	\$362,542.19	91%

PERMANENT ROAD FUND

Labor On Roads	\$45,980.38	\$29,044.52	\$75,024.90	\$328,986.00	\$253,961.10	77%
Drainage	\$0.00	\$0.00	\$0.00	\$6,800.00	\$6,800.00	100%
Engineering Services	\$2,397.50	\$10,335.00	\$12,732.50	\$48,000.00	\$35,267.50	73%
Landfill Charges - PRF	\$365.00	\$0.00	\$365.00	\$7,000.00	\$6,635.00	95%
Project Expenses	\$0.00	\$0.00	\$0.00	\$35,000.00	\$35,000.00	100%
Maintenance Roads	\$0.00	\$0.00	\$0.00	\$875,000.00	\$875,000.00	100%
Supplies / Roads PRF	\$0.00	\$97.00	\$97.00	\$30,000.00	\$29,903.00	100%
Total	\$48,742.88	\$39,476.52	\$88,219.40	\$1,330,786.00	\$1,242,566.60	93%

EQUIPMENT & BUILDING FUND

Equipment	\$0.00	\$0.00	\$0.00	\$155,000.00	\$155,000.00	100%
Building	\$142.98	\$0.00	\$142.98	\$9,144.00	\$9,001.02	98%
Storage Building	\$1,625.00	\$1,625.00	\$3,250.00	\$26,500.00	\$23,250.00	88%
Total	\$1,767.98	\$1,625.00	\$3,392.98	\$190,644.00	\$187,251.02	98%

SOCIAL SECURITY FUND

Social Security	\$4,096.17	\$2,632.85	\$6,729.02	\$40,000.00	\$33,270.98	83%
Total	\$4,096.17	\$2,632.85	\$6,729.02	\$40,000.00	\$33,270.98	83%

INSURANCE FUND

Workmans Compensation	\$0.00	\$0.00	\$0.00	\$20,620.00	\$20,620.00	100%
Unemployment Insurance	\$0.00	\$0.00	\$0.00	\$535.00	\$535.00	100%
Gen Ins Liability Ins Bond	\$0.00	\$0.00	\$0.00	\$40,019.00	\$40,019.00	100%
Total	\$0.00	\$0.00	\$0.00	\$61,174.00	\$61,174.00	100%

IL MUNICIPAL RETIREMENT FUND

IMRF	\$3,029.22	\$4,514.61	\$7,543.83	\$67,400.00	\$59,856.17	89%
IMRF Employer ERI Cost	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	100%
Total	\$3,029.22	\$4,514.61	\$7,543.83	\$68,400.00	\$60,856.17	89%

TOTAL OPERATING EXPENSES	\$99,208.72	\$78,112.74	\$177,321.46	\$2,412,872.00	\$2,235,550.54	93%

MAINE TOWNSHIP GENERAL TOWN FUND

85%	of the year remaining	MAR	APR	YTD INCOME	BUDGET	BALANCE	% Left
	REVENUE						
	Property Tax	\$405,759.12	\$16,363.39	\$422,122.51	\$2,500,000.00	\$2,077,877.49	83%
	Interest Income	\$163.16	\$143.60	\$306.76	\$2,000.00	\$1,693.24	85%
	MaineStay Fees	\$2,080.00	\$2,455.00	\$4,535.00	\$15,000.00	\$10,465.00	70%
	Yard Stickers and Rebates	\$33.55	\$287.10	\$320.65	\$13,000.00	\$12,679.35	98%
	Postage	\$117.50	\$211.50	\$329.00	\$4,000.00	\$3,671.00	92%
	Food Pantry Cash Donations	\$55,983.51	\$3,621.10	\$59,604.61	\$60,000.00	\$395.39	1%
	Passport Fees	\$6,050.00	\$3,340.00	\$9,390.00	\$70,000.00	\$60,610.00	87%
	MaineStreamers	\$71,860.50	\$35,386.50	\$107,247.00	\$0.00	-\$107,247.00	#DIV/0!
	Transportation Fees	\$15.00	\$0.00	\$15.00	\$200.00	\$185.00	93%
	Prsnl Prop Replacement Tax	\$35,651.16	\$42,146.93	\$77,798.09	\$125,000.00	\$47,201.91	38%
	Hunting/Fishing License	\$109.25	\$33.00	\$142.25	\$750.00	\$607.75	81%
	Other Income	\$19,968.20	\$3,994.18	\$23,962.38	\$15,000.00	-\$8,962.38	-60%
	TOTAL REVENUES	\$597,790.95	\$107,982.30	\$705,773.25	\$2,804,950.00	\$2,099,176.75	75%

MAINE TOWNSHIP GENERAL TOWN FUND

	EXPENSES						
	ADMINISTRATION						
85%	of the year remaining	MAR	APR	YTD EXPENSE	BUDGET	BALANCE	% Left
	Salaries/Gross Pay Account	\$62,526.25	\$43,814.55	\$106,340.80	\$585,000.00	\$584,964.00	100%
	Salaries/Elected Officials	\$19,042.00	\$3,628.01	\$22,670.01	\$147,800.00	\$125,129.99	85%
	IDES	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Social Security	\$6,197.48	\$3,726.64	\$9,924.12	\$57,000.00	\$47,075.88	83%
	IMRF	\$2,557.25	\$5,010.25	\$7,567.50	\$53,000.00	\$45,432.50	86%
	Administrative Div. Health Ins.	\$18,406.91	\$18,907.58	\$37,314.49	\$300,000.00	\$262,685.51	88%
	Life Insurance	\$88.95	\$94.88	\$183.83	\$1,300.00	\$1,116.17	86%
	Dental Insurance	\$176.02	\$562.03	\$738.05	\$5,000.00	\$4,261.95	85%
	Accounting Services	\$4,988.56	\$1,693.03	\$6,681.59	\$63,000.00	\$56,318.41	89%
	Audit Services	\$0.00	\$0.00	\$0.00	\$16,000.00	\$16,000.00	100%
	Building & Grounds Maint	\$2,196.53	\$265.79	\$2,462.32	\$25,000.00	\$22,537.68	90%
	Community Info-Support	\$2,850.00	\$2,850.00	\$5,700.00	\$40,000.00	\$34,300.00	86%
	Conferences Meetings	\$150.00	-\$150.00	\$0.00	\$2,000.00	\$2,000.00	100%
	Special Programs	\$0.00	\$50.97	\$50.97	\$20,000.00	\$19,949.03	100%
	Dues Subscriptions	\$0.00	\$240.00	\$240.00	\$5,000.00	\$4,760.00	95%
	Equipment Leasing Maint	\$1,391.04	\$1,019.00	\$2,410.04	\$15,000.00	\$12,589.96	84%
	Gen Ins Liability Ins Bond	\$0.00	\$0.00	\$0.00	\$65,000.00	\$65,000.00	100%
	Website>Email Host	\$0.00	\$0.00	\$0.00	\$40,000.00	\$40,000.00	100%
	Print Management	\$220.40	\$260.00	\$480.40	\$2,000.00	\$1,519.60	76%
	Computer Tech Support	\$0.00	\$2,314.55	\$2,314.55	\$7,000.00	\$4,685.45	67%
	Legal Services	\$2,236.25	\$2,614.50	\$4,850.75	\$70,000.00	\$65,149.25	93%
	Mileage-Travel-Lodging Exp	\$9.84	\$0.00	\$9.84	\$1,500.00	\$1,490.16	99%
	Police Protection	\$4,200.00	\$3,600.00	\$7,800.00	\$40,000.00	\$32,200.00	81%
	Plan Commission	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Postage	\$10,163.09	-\$435.03	\$9,728.06	\$38,000.00	\$28,271.94	74%
	Printing Publishing	\$12,516.09	\$583.70	\$13,099.79	\$45,000.00	\$31,900.21	71%
	Food Pantry	\$0.00	\$1,224.49	\$1,224.49	\$60,000.00	\$58,775.51	98%
	Code Enforcement Expense	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00	100%
	Maine Township Rec. Connection	\$3,108.79	\$2,348.86	\$5,457.65	\$30,000.00	\$24,542.35	82%
	Telecommunications	\$699.43	\$4,600.07	\$5,299.50	\$35,000.00	\$29,700.50	85%
	Staff Training	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	100%
	Transportation/Mainelines	\$10.00	\$0.00	\$10.00	\$3,700.00	\$3,690.00	100%
	Utilities	\$2,851.69	\$3,266.80	\$6,118.49	\$25,000.00	\$18,881.51	76%
	Miscellaneous (Administr)	\$0.00	\$19.97	\$19.97	\$300.00	\$280.03	93%
	Neighborhood Watch	\$0.00	\$30.20	\$30.20	\$3,500.00	\$3,469.80	99%
	Office Supplies/Sm. Equipment	\$3,945.90	\$1,049.89	\$4,995.79	\$13,000.00	\$8,004.21	62%
	Operating Supplies Maint	\$1,506.60	\$1,569.17	\$3,075.77	\$8,000.00	\$4,924.23	62%
	Vehicle Expense	\$315.44	\$737.40	\$1,052.84	\$2,800.00	\$1,747.16	62%
	Building	\$0.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00	100%
	Project Clean-up/Waste Hauler	\$269.50	\$6,238.00	\$6,507.50	\$6,000.00	-\$507.50	-8%
	Capital Fund	\$0.00	\$0.00	\$0.00	\$200,000.00	\$200,000.00	100%
	Total	\$162,624.01	\$111,735.30	\$274,359.31	\$2,037,402.00	\$1,869,347.49	92%

MAINE TOWNSHIP GENERAL TOWN FUND

ASSESSOR							
85%	of the year remaining	MAR	APR	YTD EXPENSE	BUDGET	BALANCE	% Left
	Assessor Division Salary	\$24,843.95	\$16,982.10	\$41,826.05	\$226,090.00	\$184,263.95	82%
	Assessor Division SS	\$1,775.04	\$1,238.29	\$3,013.33	\$17,296.00	\$14,282.67	83%
	Assessor Division IMRF	\$1,215.02	\$1,978.26	\$3,193.28	\$16,832.00	\$13,638.72	81%
	Health Insurance	\$8,446.51	\$8,903.07	\$17,349.58	\$136,750.00	\$119,400.42	87%
	Dental Insurance	\$60.49	\$181.59	\$242.08	\$4,000.00	\$3,757.92	94%
	Life Insurance	\$17.79	\$17.79	\$35.58	\$400.00	\$364.42	91%
	Conferences Meetings	\$0.00	\$0.00	\$0.00	\$1,100.00	\$1,100.00	100%
	Cook Cty Assessor Tie-in	\$0.00	\$0.00	\$0.00	\$1,025.00	\$1,025.00	100%
	Dues-Subscriptions	\$0.00	\$0.00	\$0.00	\$400.00	\$400.00	100%
	Equipment Leasing-Maint	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Mileage-Travel-Lodging Exp	\$0.00	\$24.50	\$24.50	\$1,100.00	\$1,075.50	98%
	Postage	\$60.43	\$117.90	\$178.33	\$900.00	\$721.67	80%
	Printing-Publishing	\$0.00	\$0.00	\$0.00	\$397.00	\$397.00	100%
	Sidwell Maps	\$0.00	\$0.00	\$0.00	\$700.00	\$700.00	100%
	Staff Training	\$31.00	\$0.00	\$31.00	\$150.00	\$119.00	79%
	Miscellaneous	\$56.25	\$0.00	\$56.25	\$1,200.00	\$1,143.75	95%
	Office Supplies/Sm Equipment	\$0.00	\$0.00	\$0.00	\$3,500.00	\$3,500.00	100%
	Total	\$36,506.48	\$29,443.50	\$65,949.98	\$411,841.00	\$345,891.02	84%

MAINE TOWNSHIP GENERAL TOWN FUND

	MAINESTAY						
85%	of the year remaining	MAR	APR	YTD EXPENSE	BUDGET	BALANCE	% Left
	MaineStay Salary	\$28,329.22	\$19,932.84	\$48,262.06	\$315,000.00	\$266,737.94	85%
	Social Security	\$2,097.91	\$1,492.41	\$3,590.32	\$25,000.00	\$21,409.68	86%
	IMRF	\$834.22	\$1,630.54	\$2,464.76	\$29,000.00	\$26,535.24	92%
	Administrative Div. Health Ins.	\$5,738.38	\$6,014.83	\$11,753.21	\$134,000.00	\$122,246.79	91%
	Life Ins.	\$23.72	\$23.72	\$47.44	\$500.00	\$452.56	91%
	Dental Ins.	\$52.99	\$133.73	\$186.72	\$1,700.00	\$1,513.28	89%
	Conferences-Meetings	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00	100%
	Consultation/Staff Training	\$70.00	\$0.00	\$70.00	\$1,000.00	\$930.00	93%
	Special Programs	\$95.37	\$554.00	\$649.37	\$5,000.00	\$4,350.63	87%
	Dues-Subscriptions/Licensures	\$122.82	\$121.84	\$244.66	\$3,400.00	\$3,155.34	93%
	Print Management	\$130.00	\$130.00	\$260.00	\$1,700.00	\$1,440.00	85%
	Gen Ins Liability Ins Bond	\$0.00	\$0.00	\$0.00	\$900.00	\$900.00	100%
	Computer Tech Support	\$359.60	\$359.60	\$719.20	\$4,500.00	\$3,780.80	84%
	Mileage-Travel-Lodging Exp	\$22.00	\$0.00	\$22.00	\$500.00	\$478.00	96%
	Postage	\$2.29	\$14.95	\$17.24	\$100.00	\$82.76	83%
	Printing-Publishing	\$74.96	\$74.96	\$149.92	\$1,200.00	\$1,050.08	88%
	Community Education	\$0.00	\$0.00	\$0.00	\$50.00	\$50.00	100%
	Training Manual & Books	\$176.06	\$0.00	\$176.06	\$250.00	\$73.94	30%
	Miscellaneous	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Office Supplies/Sm Equipment	\$59.00	\$0.00	\$59.00	\$2,800.00	\$2,741.00	98%
	Youth Recreation Fund	\$0.00	\$0.00	\$0.00	\$3,000.00	\$3,000.00	100%
	Summer Youth Camp	\$0.00	\$690.00	\$690.00	\$10,000.00	\$9,310.00	93%
	Garage Sale	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00	100%
	Total	\$38,188.54	\$31,173.42	\$69,361.96	\$540,601.00	\$471,239.04	87%

MAINE TOWNSHIP GENERAL TOWN FUND

	SENIOR						
85%	of the year remaining	MAR	APR	YTD EXPENSE	BUDGET	BALANCE	% Left
	Senior Salary	\$35,622.41	\$26,265.51	\$61,887.92	\$274,000.00	\$212,112.08	77%
	Social Security	\$2,655.29	\$1,986.07	\$4,641.36	\$21,000.00	\$16,358.64	78%
	IMRF	\$2,076.02	\$3,537.22	\$5,613.24	\$25,000.00	\$19,386.76	78%
	Life Ins.	\$29.65	\$29.65	\$59.30	\$350.00	\$290.70	83%
	Dental Ins.	\$59.64	\$179.04	\$238.68	\$1,300.00	\$1,061.32	82%
	Administrative Div. Health Ins.	\$8,076.26	\$8,512.84	\$16,589.10	\$100,000.00	\$83,410.90	83%
	Conferences-Meetings	\$0.00	\$0.00	\$0.00	\$400.00	\$400.00	100%
	Special Programs	\$250.00	\$0.00	\$250.00	\$5,000.00	\$4,750.00	95%
	Print Management	\$130.00	\$130.00	\$260.00	\$1,700.00	\$1,440.00	85%
	Dues-Subscriptions	\$0.00	\$0.00	\$0.00	\$400.00	\$400.00	100%
	Mileage-Travel-Lodging Exp	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00	100%
	Postage	\$130.85	\$996.35	\$1,127.20	\$8,000.00	\$6,872.80	86%
	MainesStreamer	\$20,795.35	\$19,192.16	\$39,987.51	\$0.00	-\$39,987.51	#DIV/0!
	Printing-Publishing	\$0.00	\$1,045.00	\$1,045.00	\$6,500.00	\$5,455.00	84%
	Telecommunications	\$2.14	\$1.88	\$4.02	\$30.00	\$25.98	87%
	Office Supplies/Sm Equipment	\$0.00	\$0.00	\$0.00	\$2,000.00	\$2,000.00	100%
	Computer Tech Support	\$359.60	\$359.60	\$719.20	\$4,500.00	\$3,780.80	84%
	Total	\$70,187.21	\$62,235.32	\$132,422.53	\$450,280.00	\$317,857.47	71%

MAINE TOWNSHIP GENERAL TOWN FUND

	CLERK						
85%	of the year remaining	MAR	APR	YTD EXPENSE	BUDGET	BALANCE	% Left
	Clerk's Division Salary	\$13,111.26	\$11,243.79	\$24,355.05	\$125,000.00	\$100,644.95	81%
	Social Security	\$961.11	\$846.17	\$1,807.28	\$9,600.00	\$7,792.72	81%
	IMRF	\$766.02	\$1,442.98	\$2,209.00	\$12,000.00	\$9,791.00	82%
	Administrative Div. Health Ins.	\$5,110.04	\$5,386.24	\$10,496.28	\$75,000.00	\$64,503.72	86%
	Life Ins.	\$11.86	\$11.86	\$23.72	\$150.00	\$126.28	84%
	Dental Ins.	\$32.80	\$98.48	\$131.28	\$800.00	\$668.72	84%
	Conferences-Meetings	\$25.00	\$0.00	\$25.00	\$100.00	\$75.00	75%
	Dues-Subscriptions	\$0.00	\$0.00	\$0.00	\$350.00	\$350.00	100%
	Print Management	\$130.00	\$130.00	\$260.00	\$1,700.00	\$1,440.00	85%
	Mileage-Travel-Lodging Exp	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	100%
	Staff Training	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Hunting/Fishing License	\$111.00	\$126.50	\$237.50	\$0.00	-\$237.50	#DIV/0!
	Honor Flight	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	100%
	Computer Tech Support	\$359.60	\$359.60	\$719.20	\$4,400.00	\$3,680.80	84%
	Postage	\$934.77	\$634.83	\$1,569.60	\$9,000.00	\$7,430.40	83%
	Printing-Publishing	\$0.00	\$0.00	\$0.00	\$300.00	\$300.00	100%
	Miscellaneous	\$0.00	\$0.00	\$0.00	\$50.00	\$50.00	100%
	Office Supplies/Sm Equipment	\$19.99	\$0.00	\$19.99	\$800.00	\$780.01	98%
	Total	\$21,573.45	\$20,280.45	\$41,853.90	\$241,251.00	\$199,397.10	83%

MAINE TOWNSHIP GENERAL TOWN FUND

	OEM						
85%	of the year remaining	MAR	APR	YTD EXPENSE	BUDGET	BALANCE	% Left
	Emergency Mgmt Salary	\$0.00	\$0.00	\$0.00	\$20,000.00	\$20,000.00	100%
	OEM Social Security	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	100%
	Uniforms	\$0.00	\$0.00	\$0.00	\$200.00	\$200.00	100%
	Conferences-Meetings	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00	100%
	Special Programs	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00	100%
	Dues-Subscriptions	\$0.00	\$0.00	\$0.00	\$300.00	\$300.00	100%
	Volunteer Insurance	\$0.00	\$666.10	\$666.10	\$750.00	\$83.90	11%
	Utilities	\$592.85	\$434.19	\$1,027.04	\$4,000.00	\$2,972.96	74%
	Telecommunications	\$0.00	\$0.00	\$0.00	\$2,000.00	\$2,000.00	100%
	Staff Training	\$0.00	\$0.00	\$0.00	\$200.00	\$200.00	100%
	Office Supplies/Sm Equipment	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00	100%
	Operating Supplies	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00	100%
	Disaster Operations Supplies	\$0.00	\$200.00	\$200.00	\$100.00	-\$100.00	-100%
	Building	\$0.00	\$0.00	\$0.00	\$1,500.00	\$1,500.00	100%
	Vehicle Expense	\$0.00	\$0.00	\$0.00	\$2,500.00	\$2,500.00	100%
	Total	\$592.85	\$1,300.29	\$1,893.14	\$32,950.00	\$31,056.86	94%

MAINE TOWNSHIP GENERAL TOWN FUND

	Mental Health/Comm Serv.	\$55,014	\$31,496	\$86,510	\$470,700	\$384,190	82%
	Total Operating Exp	\$384,687	\$287,664	\$672,351	\$4,185,025	\$3,618,979	86%

MOTION TO APPROVE PAYROLL FOR PAYDATES OF APRIL 29, 2022 AND
MAY 13, 2022 AND ROAD DISTRICT CHECKS #22369 THROUGH CHECK
#22407 IN THE AMOUNT OF \$134,458.25.

Maine Township Road & Bridge Fund
MAY 2022

<u>Check #</u>	<u>Date</u>	<u>Name</u>	<u>Description</u>	<u>Amount</u>
22369	Apr 27	Security Benefit	Deferred Comp Contributions	425.00
Wire	Apr 29	Federal Electronic Payroll System	Federal Taxes	4,351.44
Wire	Apr 29	Illinois Department of Revenue	State Taxes	770.21
S/C	Apr 29	Paychex	Service Fee	171.19
Dir.Deposit	Apr 29	Richard A. Brandes	Payroll Check	2,107.71
Dir.Deposit	Apr 29	John Cisneros	Payroll Check	1,078.97
Dir.Deposit	Apr 29	Peter Douvalakis	Payroll Check	2,421.14
Dir.Deposit	Apr 29	Dawne Scheel Hayman	Payroll Check	1,773.00
Dir.Deposit	Apr 29	Peter A. Jimenez	Payroll Check	1,859.22
Dir.Deposit	Apr 29	Justin E. MacIntyre	Payroll Check	2,231.04
22370	May 1	Blue Cross Blue Shield Of Il	Health Insurance	8,731.13
22371	May 1	Principal Life Ins. Co.	Dental Insurance	424.65
22372	May 1	VSP Of Illinois, NFP	VSP Voluntary Vision	7.07
Wire	May 6	IMRF	Illinois Municipal Retirement Fund	8,551.13
Wire	May 13	Federal Electronic Payroll System	Federal Taxes	4,217.29
Wire	May 13	Illinois Department of Revenue	State Taxes	748.34
S/C	May 13	Paychex	Service Fee	171.19
Dir.Deposit	May 13	Richard A. Brandes	Payroll Check	2,041.56
Dir.Deposit	May 13	John Cisneros	Payroll Check	1,229.08
Dir.Deposit	May 13	Peter Douvalakis	Payroll Check	2,380.06
Dir.Deposit	May 13	Dawne Scheel Hayman	Payroll Check	1,734.52
Dir.Deposit	May 13	Peter A. Jimenez	Payroll Check	1,800.15
Dir.Deposit	May 13	Justin E. MacIntyre	Payroll Check	2,091.52
22373	May 18	Security Benefit	Deferred Comp Contributions 4/29	425.00
22374	May 18	Security Benefit	Deferred Comp Contributions 5/13	425.00
22375	May 24	AT&T	Telephone & Communication	62.82
22376	May 24	A Freedom Flag Co.	Building	2,675.00
22377	May 24	Alexander Equipment Co Inc.	Equipment Maintnace	3,343.71
22378	May 24	Ancel Glink P.C.	Legal Services-Tax Rates	450.00
22379	May 24	Atlas Bobcat LLC	Repairs Bobcat	96.20
22380	May 24	Brandes, Richard	Telephone & Communication	25.00
22381	May 24	Cisneros, John	Telephone & Communication	25.00
22382	May 24	Comed - Garage	Service at Garage	377.90
22383	May 24	Comed - Traffic Signals	Traffic Signals	40.92
22384	May 24	Conserv FS, Inc.	Fuel	1,388.40
22385	May 24	City Of Des Plaines	Water & Sewer Service at Garage	100.00
22386	May 24	Des Plaines Material & Supply	Supplies for Right of Way Restoration	565.94
22387	May 24	Domestic Uniform Rental	Building Operating Supplies	103.42
22388	May 24	Douvalakis, Peter	Business Use of Personal Phone	50.00
22389	May 24	Groot Industries, Inc.	Landfill	478.40
22390	May 24	Capital One Trade Credit	Small Tools & Equipment	698.49
22391	May 24	Home Depot Credit Services	Building Operating Supplies	221.04
22392	May 24	Hydraulic Pneumatic Corp	Equipment Maintenance	500.00

22393	May 24	Jimenez, Peter	Telephone & Communication	25.00
22394	May 24	MacMunnis, Inc. AAF Com Ed	Offsite Storage	1,550.60
22395	May 24	MacIntyre, Justin	Telephone & Communication	25.00
22396	May 24	Napa Auto Parts - Div. of MPEC	Equipment Supplies & Parts	974.30
22397	May 24	Nicor Gas	Utilities	729.24
22398	May 24	O'Leary's Contr. Equip. & Sup, Inc.	Small Tools & Equipment	182.07
22399	May 24	Red Wing BSNS Advantage Acct.	Uniforms	1,866.65
22400	May 24	Runco Office Supply	Office Supplies	162.92
22401	May 24	Spaceco, Inc.	Engineering Services	4,730.00
22402	May 24	Standard Equipment Company	Equipment Maintenance	773.71
22403	May 24	Toirma	General Liability Insurance	56,453.00
22404	May 24	Traffic Control & Protection	Supplies / Roads	2,998.95
22405	May 24	Verizon Wireless	Telephone & Communication	210.86
22406	May 24	Metro Federal Credit Union	Telephone & Communication	16.95
22407	May 24	Metro Federal Credit Union	Small Tools & Equipment	390.15
				\$ 134,458.25

We the undersigned members of the Board of Trustees of Maine Township, do hereby certify that we have examined the Payroll for Paydates of April 29, 2022 and May 13, 2022 and Road District Checks #22369 through Check #22407 and authorize the Supervisor to issue Checks in payment.

WITNESS OUR HANDS AND SEALS THIS 24TH DAY OF MAY, 2022.

Supervisor

Attest:

Clerk

Trustees

MOTION TO APPROVE PAYROLL FOR PAYDATES OF APRIL 29, 2022 AND
MAY 13, 2022 AND GENERAL TOWN FUND CHECKS #59434 THROUGH
CHECK #59503 IN THE AMOUNT OF \$359,077.53.

Maine Township General Town Fund

MAY 2022

<u>Check #</u>	<u>Date</u>	<u>Name</u>	<u>Description</u>	<u>Amount</u>
59434	Apr 27	Security Benefit	Deferred Comp Contributions	950.77
Wire	Apr 29	Federal Electronic Payroll System	Federal Taxes	13,887.86
Wire	Apr 29	Illinois Department of Revenue	State Taxes	2,825.08
S/C	Apr 29	Paychex	Service Fee	351.32
1	Apr 29	Susan Moylan Krey	Payroll	715.39
Dir.Deposit	Apr 29	Karen Dimond	Payroll	972.84
Dir.Deposit	Apr 29	Peter W. Gialamas	Payroll	696.30
Dir.Deposit	Apr 29	Ruba Al Ayed	Payroll	1,334.94
Dir.Deposit	Apr 29	Ronald R. Bartsch	Payroll	133.40
Dir.Deposit	Apr 29	Stephen T. Basista	Payroll	480.38
Dir.Deposit	Apr 29	Dayna E. Berman	Payroll	2,980.23
Dir.Deposit	Apr 29	Alicia Brzezinski	Payroll	1,399.84
Dir.Deposit	Apr 29	Robert M. Carrozza	Payroll	253.67
Dir.Deposit	Apr 29	Marty Cook	Payroll	731.78
Dir.Deposit	Apr 29	Jessica M. Fox	Payroll	1,008.04
Dir.Deposit	Apr 29	Nader A. Ghazaleh, Sr.	Payroll	659.76
Dir.Deposit	Apr 29	Nicholas W. Kanehl	Payroll	1,281.75
Dir.Deposit	Apr 29	Dorothy D. Moran	Payroll	608.80
Dir.Deposit	Apr 29	Paula Rezutko-Custic	Payroll	444.08
Dir.Deposit	Apr 29	Victoria K. Rizzo	Payroll	1,972.26
Dir.Deposit	Apr 29	Cathleen Ryder	Payroll	468.05
Dir.Deposit	Apr 29	Michael A. Samaan	Payroll	1,553.49
Dir.Deposit	Apr 29	Debra A. Babich	Payroll	1,598.43
Dir.Deposit	Apr 29	Elizabeth J. Coy	Payroll	1,429.95
Dir.Deposit	Apr 29	Faris E. Dababneh	Payroll	1,212.71
Dir.Deposit	Apr 29	Dolores Mary Phillips	Payroll	701.55
Dir.Deposit	Apr 29	Richard Plodzien	Payroll	295.37
Dir.Deposit	Apr 29	Jazmin Arana	Payroll	655.30
Dir.Deposit	Apr 29	Arielle Kalvelage	Payroll	1,336.77
Dir.Deposit	Apr 29	Richard D. Lyon	Payroll	2,401.80
Dir.Deposit	Apr 29	Emily Toomey	Payroll	1,135.15
Dir.Deposit	Apr 29	Evan White	Payroll	1,152.82
Dir.Deposit	Apr 29	Summer Zumbrock	Payroll	849.54
Dir.Deposit	Apr 29	Oksana T. Bukaczyk	Payroll	1,285.71
Dir.Deposit	Apr 29	Marie C. Dachniwsky	Payroll	1,718.15
Dir.Deposit	Apr 29	Monika Jaroszewicz	Payroll	1,500.59
Dir.Deposit	Apr 29	Therese A. Tully	Payroll	1,717.70
Dir.Deposit	Apr 29	Jessica Guzman	Payroll	1,292.65
Dir.Deposit	Apr 29	Eva Magnowski	Payroll	858.64
Dir.Deposit	Apr 29	Banutharakeswar Sivasubramani	Payroll	505.22
Dir.Deposit	Apr 29	Wieslawa Tytko	Payroll	1,911.27
59435	May 1	BlueCross BlueShield	Health Insurance - April	50,994.49
59436	May 1	NCPERS Group Life Ins.	IMRF Voluntary Life Ins.	80.00
59437	May 1	Principal Life Ins. Co.	Dental, Life & AD&D	1,863.95

59438	May 1	VOID	Void	-
59439	May 1	VSP of Illinois, NFP	VSP Voluntary Vision Insurance	95.23
Wire	May 3	Paychex Time Attendance Fee	Payroll Administration Fee	320.00
Wire	May 6	IMRF	Illinois Municipal Retirement Fund	29,651.54
59440	May 10	Comcast	Internet, Phone Line/Fax	347.65
59441	May11	Access One, Inc.	Pots Lines	216.53
59442	May11	Comed	Utilities	141.98
59443	May 11	Travelers	Crime Policy Renewal	448.00
59444	May 11	Verizon Wireless-Admin	Telecommunications 5/2-6/1	171.01
Wire	May 13	Federal Electronic Payroll System	Federal Taxes	15,549.05
Wire	May 13	Illinois Department of Revenue	State Taxes	3,093.47
S/C	May 13	Paychex	Service Fee	380.68
2800002	May 13	Susan Moylan Krey	Payroll	702.63
Dir.Deposit	May 13	Karen Dimond	Payroll	784.11
Dir.Deposit	May 13	Peter W. Gialamas	Payroll	77.82
Dir.Deposit	May 13	Edward Beauvais	Payroll	3,005.95
Dir.Deposit	May 13	Kimberly Jones	Payroll	390.81
Dir.Deposit	May 13	James Maher	Payroll	403.91
Dir.Deposit	May 13	Asif Mallik	Payroll	415.16
Dir.Deposit	May 13	Kelly Maron Horvath	Payroll	438.67
Dir.Deposit	May 13	Ruba Al Ayed	Payroll	1,299.11
Dir.Deposit	May 13	Ronald R. Bartsch	Payroll	163.98
Dir.Deposit	May 13	Stephen T. Basista	Payroll	388.25
Dir.Deposit	May 13	Dayna E. Berman	Payroll	2,894.44
Dir.Deposit	May 13	Alicia Brzezinski	Payroll	1,348.23
Dir.Deposit	May 13	Robert M. Carrozza	Payroll	237.94
Dir.Deposit	May 13	Marty Cook	Payroll	731.79
Dir.Deposit	May 13	Jessica M. Fox	Payroll	921.59
Dir.Deposit	May 13	Nader A. Ghazaleh, Sr.	Payroll	611.77
Dir.Deposit	May 13	Nicholas W. Kanehl	Payroll	1,253.80
Dir.Deposit	May 13	Dorothy D. Moran	Payroll	190.97
Dir.Deposit	May 13	Paula Rezutko-Custic	Payroll	441.17
Dir.Deposit	May 13	Victoria K. Rizzo	Payroll	1,870.10
Dir.Deposit	May 13	Cathleen Ryder	Payroll	470.86
Dir.Deposit	May 13	Michael A. Samaan	Payroll	1,524.75
Dir.Deposit	May 13	Debra A. Babich	Payroll	1,533.98
Dir.Deposit	May 13	Elizabeth J. Coy	Payroll	1,326.00
Dir.Deposit	May 13	Faris E. Dababneh	Payroll	1,140.30
Dir.Deposit	May 13	Dolores Mary Phillips	Payroll	701.55
Dir.Deposit	May 13	Richard Plodzien	Payroll	324.39
Dir.Deposit	May 13	Jazmin Arana	Payroll	518.07
Dir.Deposit	May 13	Arielle Kalvelage	Payroll	1,305.81
Dir.Deposit	May 13	Richard D. Lyon	Payroll	2,310.26
Dir.Deposit	May 13	Emily Toomey	Payroll	1,104.59
Dir.Deposit	May 13	Evan White	Payroll	1,152.76
Dir.Deposit	May 13	Summer Zumbrock	Payroll	452.06
Dir.Deposit	May 13	Oksana T. Bukaczyk	Payroll	1,257.20
Dir.Deposit	May 13	Marie C. Dachniwsky	Payroll	1,629.85

Dir.Deposit	May 13	Monika Jaroszewicz	Payroll	1,464.02
Dir.Deposit	May 13	Therese A. Tully	Payroll	1,664.90
Dir.Deposit	May 13	Jessica Guzman	Payroll	1,292.66
Dir.Deposit	May 13	Eva Magnowski	Payroll	992.14
Dir.Deposit	May 13	Banutharakeswar Sivasubramani	Payroll	447.29
Dir.Deposit	May 13	Wieslawa Tytko	Payroll	3,582.53
Dir.Deposit	May 13	Francisco E. Rojas	Payroll	271.19
59445	May 18	Security Benefit	Deferred Comp Contributions	840.77
59446	May 18	Security Benefit	Deferred Comp Contributions	840.77
S/C	May 20	Paychex	Service Fee	25.00
59447	May 24	Action Territory	Summer Camp Field Trip	735.54
59448	May 24	Anderson Lock Company, Ltd.	Door Locks	830.61
59449	May 24	Aqua Illinois, Inc.	Water Service at Town Hall 3/24-4/22	223.30
59450	May 24	Avenues To Independence	Grant Payments 1&2	8,000.00
59451	May 24	Brickton Art Center	MaineStay-Instructions&Supply	1,300.00
59452	May 24	Brown Industries, Inc.	ATM-Anniversary Pins	65.00
59453	May 24	CPH & Associates Insurance AG	MaineStay-Professional Liability Ins.	1,032.00
59454	May 24	The Center Of Concern	Grant Payment 2	4,000.00
59455	May 24	Chicago Sky	Summer Camp Field Trip 7/20	289.00
59456	May 24	Comcast Business	Business Voice Edge Service 5/1-5/31	1,948.41
59457	May 24	Comed	Utilities	1,190.15
59458	May 24	Complete Service For You, LLC	Electrician Service Call	200.00
59459	May 24	Cook County Sheriff's	Police Protection	4,200.00
59460	May 24	Coy, Elizabeth	Mileage Reimbursement-May	128.19
59461	May 24	Pulse/Office Equip. Leasing Co.	Print Management	650.00
59462	May 24	District 63 Education	Grant Payment 3	1,583.00
59463	May 24	Evans, Marshall And Pease, PC	Bookkeeping & Accounting	3,100.00
59464	May 24	Evan White	Mileage Reimbursement-March&April	39.03
59465	May 24	Flood Brothers Disposal	Supplemental Trash Pickup	94.50
59466	May 24	Forest View Farms	Summer Camp Field Trip 6/28&7/26	174.00
59467	May 24	Garvey's Office Products	Office Supplies	2,109.08
59468	May 24	The Harbour, Inc.	Grant Payment 1	1,875.00
59469	May 24	The Josselyn Center	Grant Payment 2	9,113.00
59470	May 24	Journal & Topics Newspapers	Color Progress Report 2022 Display Adv.	745.00
59471	May 24	Justifacts Creden. Verific., Inc.	New Employee Onboarding	29.75
59472	May 24	Nicholas Kanehl	Recovery Connection Fee 2/24-5/24	1,875.00
59473	May 24	Leyden Family Service &	Grant Payment 2	4,666.00
59474	May 24	M3 Marketing, LLC	Monthly Rate 5/1-5/31	3,850.00
59475	May 24	Quadient Finance USA, Inc.	Postage Machine Lease 3/13-6/12	879.81
59476	May 24	Maryville Academy (dba) Family	Grant Payment 1	1,750.00
59477	May 24	Mercury, Chicagos Skylline Cruiseline	Summer Camp Field Trip 6/22	236.00
59478	May 24	Naefi	Recovery Connection Guess Speaker Fee	350.00
59479	May 24	Quadient Finance USA, Inc.	Postage	2,309.50
59480	May 24	NJ Castillo Landscaping	Service&Cleanup-April	1,350.00
59481	May 24	Nicor Gas	OEM Commercial Heat 3/17-4/17	263.38
59482	May 24	NW Suburban Day Care Ctr.	Grant Payment 3	4,083.00
59483	May 24	Park Ridge Stationers	Office Supplies	29.99
59484	May 24	Perfect Kreations Co.	Retirement Party Centerpieces	50.00

59485	May 24	Safari Land	Summer Camp Field Trip 6/23&7/21	480.00
59486	May 24	Santas Village Azoosment Park	Summer Camp Field Trip 6/21&7/27	573.54
59487	May 24	Schaumburg Park Dist.	Summer Camp Field Trip 6/24&7/25	350.00
59488	May 24	Shred First, Inc.	Shredding Event 4/23	700.00
59489	May 24	Toirma	Liability Insurance 2022/2023	62,596.60
59490	May 24	Township Official Of Cook County	TOCC Dues 5/1/22-4/30/2023	100.00
59491	May 24	Township Officials Of IL	Membership 2022	1,417.59
59492	May 24	Turning Point Behavioral	Grant Payment 2	3,666.00
59493	May 24	Warehouse Direct	Computer, Laptop, Tech Support	5,646.67
59494	May 24	VOID	Void	-
59495	May 24	Wheaton Park District	Summer Camp Field Trip 7/19	465.00
59496	May 24	Metro Federal Credit Union	MaineStreamers Expences	241.69
59497	May 24	Metro Federal Credit Union	MaineStay Expences	596.42
59498	May 24	Metro Federal Credit Union	Administration Expences	772.72
59499	May 24	Metro Federal Credit Union	Administration Expences	2,502.27
59500V	May 24	VOID	Second Page Check	-
59501	May 24	Metro Federal Credit Union	Recovery Connection Expences	1,792.96
59502V	May 24	VOID	Second Page Check	-
59503	May 24	Ancel Glink P.C.	Legal Fees	2,460.00
				\$ 359,077.53

We the undersigned members of the Board of Trustees of Maine Township, do hereby certify that we have examined the Payroll for Paydates of April 29, 2022 and May 13, 2022 and General Town Fund Checks #59343 through Check #59503 and authorize the Supervisor issue Checks in payment.

WITNESS OUR HANDS AND SEALS THIS 24TH DAY OF MAY, 2022.

Supervisor

Attest:

Clerk

Trustees

TOWNSHIP OF MAINE)
COUNTY OF COOK) SS.
STATE OF ILLINOIS)

RESOLUTION NO. 2022-7

RESOLUTION OF THE MAINE TOWNSHIP BOARD

SELL OR DISPOSE OF SURPLUS VEHICLES AND EQUIPMENT

WHEREAS, the Township Code provides that a Township may lease or sell or dispose of personal property by a vote of the Township Board authorizing the leasing, sale or disposal of personal property; and

WHEREAS, the Township Code provides that the notice and a competitive bidding procedure shall be followed when personal property is to be sold; and

WHEREAS, the Township Code further provides that the Township Board may authorize the sale of personal property through an approved Internet Auction Service; and

WHEREAS, the Maine Township Board of Trustees wish to sell or dispose of the following surplus vehicle listed on the attached Exhibit "A".

NOW, THEREFORE, the Maine Township Board of Trustees do hereby consent and decree that the Maine Township Supervisor is hereby authorized to sell or dispose of the attached listed surplus vehicle through an approved Internet Auction Service.

ADOPTED this 24th day of May, 2022.

KAREN J. DIMOND, Supervisor

KIMBERLY JONES, Trustee

JAMES MAHER, Trustee

KELLY HORVATH, Trustee

ASIF MALIK, Trustee

ATTEST:

PETER GIALAMAS, Clerk

RESOLUTION NO. 2022-7

**RESOLUTION OF THE MAINE TOWNSHIP BOARD
SURPLUS VEHICLES & EQUIPMENT**

One (1) 2004 Chevrolet Express 3500, VIN 1GAHG39U041100713

EXHIBIT "A"

**AMENDED PUBLIC RELATIONS AND MARKETING
AGREEMENT**

THIS AGREEMENT is entered into this _____ day of _____, 2021, by MAINE TOWNSHIP of Cook County, Illinois, an Illinois unit of local government, acting through its Authorized Representatives (hereinafter referred to as "TOWNSHIP"), and M3 MARKETING, LLC, a limited liability company being organized pursuant to Illinois law, whose principals are ROBERT FLINN and MARTIN McALPIN (hereinafter referred to as "M3"), hereinafter sometimes referred to as "Party" or collectively as "Parties".

WITNESSETH

WHEREAS, the Parties desire to enter into this Agreement to formalize the terms of M3's intention to provide public relation and marketing services to the TOWNSHIP; and

WHEREAS, on September 28, 2021, notice of the meeting having been duly given and a quorum of supervisors being present, that the TOWNSHIP Board reviewed submissions in response to Requests for Proposals and by vote of Four (4) to One (1) decided to award the contract to the entity of which ROBERT FLINN and MARTIN McALPIN are principals, later named M3 Marketing, LLC, subject to negotiation and acceptance of this Agreement; and

WHEREAS, TOWNSHIP's Authorized Representatives for purposes of communicating with and directing M3 are DAYNA BERMAN, Township Administrator and KAREN DIMOND, Township Supervisor; and

WHEREAS, M3's Authorized Representatives for purposes of communicating with TOWNSHIP, and rendering most of the services which are the subject of this Agreement, are ROBERT FLINN and MARTIN McALPIN, herein also referred to as "Managers".

Now, therefore, in consideration of the mutual promises made herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties intending to be bound do hereby agree:

- A. *Ratification and Approval.* The Parties ratify and approve the recitations above and shall cooperate in the prompt and ongoing implementation of this Agreement.
- B. *Term.* This Agreement shall become effective on December 1, 2021 and shall expire on November 30, 2022. Either party may terminate this Agreement, with or without cause, upon fourteen (14) days written notice to the other party. In the event the Township terminates this Agreement, the Township will only be liable for payment on a pro-rata basis for services rendered by M3 up to the date of termination, and (b) reimbursement of actual authorized expenses incurred; and (c) any services rendered by M3 and/or costs incurred by M3 after date of termination that Township requests or requires in order to facilitate post-termination wrap-up.
- C. *Payment for Services and Costs.* TOWNSHIP has approved an annual contract for services in the amount of Thirty four thousand two hundred dollars even (\$34,200.00), which TOWNSHIP shall pay to M3 in Twelve (12) monthly installments of Two thousand eight hundred fifty dollars even (\$2,850.00) per month on or before the 1st day of each month. TOWNSHIP will own the copyright to any and all written or design work prepared by M3 for TOWNSHIP. In addition to the payments for services, the Parties recognize that M3 will incur certain costs for out-of-pocket expenses and payments to third parties. Schedule A attached to this Agreement outlines the initially anticipated costs, including approximate amounts, which TOWNSHIP agrees to

reimburse pursuant to the Local Government Prompt Payment Act (50 ILCS 505/1, et seq), except for such invoices that TOWNSHIP shall pay directly to the invoicing vendor. The Parties shall confirm in writing such payment arrangements to avoid duplication of payments. If M3 subsequently anticipates incurring other costs, to the extent each such cost is less than Fifty dollars even (\$50.00), then M3 is authorized to incur such reimbursable expense and TOWNSHIP shall reimburse M3 in accordance with the Local Government Prompt Payment Act. M3 shall not incur any expense in excess of fifty dollars (\$50.00) without prior written approval from the Township.

- D. *Marketing Audit.* TOWNSHIP shall provide to M3 all current social media account logins, all brand guidelines, including logos, fonts and color schemes, and the design file for current printed newsletter. These items shall be delivered to M3 within Twenty one (21) calendar days of entering into this Agreement. M3 will complete an initial analysis of current TOWNSHIP marketing practices and suggest improvements that could be implemented during the coming year. M3 may not change or modify any of the Township's social media account logins without the express written approval of the Township.
- E. *Meetings, Events and Communication.* TOWNSHIP staff shall make a good faith effort to be available to M3 to discuss all current communications. M3 estimates approximately Five (5) hours per month of general consultation with TOWNSHIP staff and Board members. M3 Managers shall make a good faith effort to attend in-person every regular Board meeting. A minimum of One (1) M3 Manager shall attend such meetings. Staff, Board members or other elected officials of the TOWNSHIP may request that M3 Managers attend township events. The M3 Managers shall make a good faith effort to attend such events when attendance is requested. TOWNSHIP shall pay vendors directly for all translation and email contact management, such as Constant Contact and Mailchimp.
- F. *Social Media.* M3 shall post a minimum of ~~Six (6)~~ Eight (8) social media posts per month. If the post across platforms is substantially similar, then it will count as One (1) post. M3 shall consult with TOWNSHIP regarding which platform(s) to use for each post and TOWNSHIP will make good faith efforts to respond promptly to inquiries from M3 regarding which platform to use and the content for each post.
- G. *Press Releases.* M3 shall prepare a minimum of Three (3) press releases per month, unless TOWNSHIP determines fewer is necessary. M3 shall at the TOWNSHIP's request prepare additional press releases at the rate of Seventy five dollars even (\$75.00) per hour, subject to M3 availability. TOWNSHIP retains the right and responsibility to review draft press releases and shall make a good faith effort to promptly review such releases.
- H. *Blog.* M3 shall publish a minimum of ~~Three (3)~~ TWO (2) blog posts per month at an estimated Three hundred fifty (350) words per post. M3 shall at the TOWNSHIP's request prepare additional blog posts at the rate of Seventy five dollars even (\$75.00) per hour, subject to M3 availability.
- I. *E-newsletter.* M3 shall prepare and send One (1) e-newsletter per month. M3 shall at the TOWNSHIP's request prepare additional e-newsletters at the rate of Seventy five dollars even (\$75.00) per hour, subject to M3 availability.
- J. *Professional Videos.* M3 shall produce a minimum of Three (3) professional "story telling" videos, including videography, script writing, storyboarding, planning and

editing. The estimated length of each video is Five (5) minutes or less, depending on the topic. TOWNSHIP may purchase additional videos on a fee for service basis which shall be agreed upon between the Parties at the time of such request.

- K. *Photography.* M3 shall photograph events and Board meetings by cell phone camera or digital camera, depending on the intended final use of the photograph(s). M3 shall determine whether cell phone camera or digital camera is appropriate for each occurrence.
- L. *Commitment to Inclusion.* The Parties shall make a good faith effort to reach all township residents regardless of age, race, color, religion, gender, gender identity or expression, sexual orientation, disability, national origin, citizenship or immigration status.
- M. *Acknowledgement.* The Parties have read and understand the contents of this Agreement. TOWNSHIP has been advised to, and has had the opportunity, to consult with counsel of its own choosing to review the Agreement and participate in the drafting and negotiation of the Agreement. Both Parties have participated in the drafting and negotiation of the Agreement. Therefore, the contents shall be afforded their customary meaning, disregarding the rule of legal construction that any ambiguity is to be strictly construed in favor of or against either Party.
- N. *Cooperation.* Each Party will execute necessary subsequent documents reasonably requested by another Party to implement the purposes of this Agreement.
- O. *Indemnification.* M3 agrees to defend, indemnify, and hold harmless the Township, and its officers, officials, employees, volunteers and agents from and against any and all claims, damages, losses and expenses (including but not limited to attorneys' fees and court costs), arising out of or related to the acts or omissions of M3 in its performance of any services under this Agreement.
- P. *Waiver and Severability; Successors; Notices; Governing Law; Entire Agreement; Other Standard Provisions:*
 - 1. Waiver and Severability. The waiver by a Party of any term or condition of this agreement or any breach shall not constitute a waiver of any other term or condition of this agreement. If any term or provision of this Agreement or its application to any person or circumstance shall to any extent be invalid or unenforceable, the remainder of the Agreement or the application of a term or provision to persons or circumstances other than those to which it is held invalid or unenforceable shall not be affected, and each term and provision of the Agreement shall be valid and enforceable to the fullest extent permitted by law.
 - 2. Successors. This agreement is binding on the Parties hereto, their heirs, administrators, executors, successors, and assigns.
 - 3. Notices. Any notice required or permitted to be given under this Agreement shall be sufficient if in writing and if delivered in person or sent by registered or certified mail, return receipt requested, with sufficient postage prepaid thereon, to the Party's business address, with copies to respective counsel. The Parties may serve notice by electronic means, provided that the other Party has affirmatively acknowledged receipt.

4. Governing Law. This Agreement shall be governed by the laws of the State of Illinois.

5. Entire Agreement. This writing contains the entire understanding of the Parties with regard to the subject matter, and no other prior or contemporaneous agreement, statement, promise or conduct (whether oral or written) by any Party hereto shall have any legal force or effect or be used in any way to vary, explain, modify, abrogate or supplement any of the terms of this Agreement. No other oral or written representations are, or are intended to be, a part of this Agreement. All negotiations related to the subject matter of this Agreement are hereby superseded. The Parties further agree that none of them have relied upon any prior oral or written statement, or conduct, by another in any way in determining whether to enter into this Agreement. Any amendments to this Agreement must be in writing and signed by the Party against whom enforcement thereof may be sought. Captions and paragraph headings are for reference and convenience only, and shall not in any way limit or amplify the terms and provisions of the Agreement or affect its interpretation. References to gender or quantity shall be read in the generic sense and in the context of actual situation to apply as appropriate.

6. Authority. The Parties represent and warrant that the signatories to this Agreement have the requisite authority to bind the Parties hereto, and that this Agreement has been approved pursuant to duly authorized proceedings and, therefore, is binding and legally effective.

7. Governing law; Dispute Resolution. This Agreement and all disputes arising under or related thereto shall be construed, governed and applied in accordance with the laws of the State of Illinois. In the event of a disagreement between the Parties, or upon the determination by one Party of an apparent default by another, the Parties shall use their best efforts to work out a private and prompt resolution. Any formal dispute between or among the Parties shall be brought in the Circuit Courts of Cook County, Illinois. No Party may initiate a court proceeding, prior to good faith efforts to resolve disputes privately between or among them, or subsequently through the services of a mediator whose fees and expenses shall be equally divided between or among the Parties unless they agree otherwise. The Parties to the dispute may jointly designate a professional advisor to serve as mediator.

8. Counterparts. The Parties may each execute this Memorandum separately as counterpart originals, and each such counterpart and all together shall be deemed One (1) agreement.

We, ROBERT FLINN and MARTIN McALPIN, on behalf of M3 Marketing, LLC, have carefully read this Agreement, consulted with legal counsel of our own choosing, agree with the terms of this Agreement and consent to implementation of the process recited herein.

M3 MARKETING, LLC, an Illinois limited liability company

By: ROBERT FLINN, its Manager

Dated

By: MARTIN McALPIN, its Manager

Dated

I, KAREN DIMOND, on behalf of Maine Township, have carefully read this Agreement, consulted with legal counsel of the TOWNSHIP'S choosing, agree with the terms of this Agreement and accept responsibility to implementation of the process recited herein.

MAINE TOWNSHIP, COOK COUNTY, ILLINOIS

By: KAREN DIMOND, its Township Supervisor

Dated

SCHEDULE A

No additional costs anticipated.



Peter Gialamas

Clerk

CLERK'S SERVICES FOR THE YEAR 2022

Supervisor
Karen J. Dimond

Clerk
Peter Gialamas

Assessor
Susan Moylan Krey

Highway Commissioner
Ed Beauvais

Trustees
Kimberly Jones
Kelly Horvath
James Maher
Asif Malik

General Offices
1700 Ballard Road
Park Ridge, Illinois 60068
847-297-2510
847-297-1335 Fax

Highway Department
1401 Redeker Road
Des Plaines, IL 60016
847-297-5225
847-297-8723 Fax

Month	Voter Registr.	Handic. Cards	Hunting & Fishing	RTA Passes	Passport Applic.	Neighbor Neighbor	Notary Public	Garbage Stickers	MainLines Tickets	TOTAL
January	3	0	0	3	145	454	18	0	0	623
February	0	4	0	8	146	0	19	16	15	208
March	1	1	28	23	178	3	11	23	0	268
April	5	1	30	10	156	0	13	127	20	362
May	1	2	2	6	109	224	4	216	20	584
June	0	1	2	11	170	0	28	238	0	450
July	1	4	6	11	188	519	7	206	70	1,012
August	0	2	13	10	141	0	9	156	37	368
September	1	1	13	8	120	527	12	69	15	766
October	2	2	21	13	139	0	26	209	15	427
November	0	2	8	8	120	3	36	238	0	415
December	0	1	0	8	167	770	18	107	0	1071
TOTAL	9	6	58	44	625	457	61	166	35	1,461
	8	17	107	91	1,771	3,066	215	1,578	217	7,070

* The numbers in the second row indicate services provided in the year 2021

Maine Township Assessor's Office 2022 Monthly Summary of Taxpayer Services

	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Total
Calls	331	748	1020	588	41								2728
Visits	165	456	993	680	51								2345
permits	201	194	155	145	88								783
Welcome	453	0	0	0	0								453
C/E	46	31	45	36	37								195
HO	0	0	41	30	3								74
Senior	0	0	92	56	6								154
Freeze	0	0	131	84	16								231
Disability	0	0	12	14	6								32
Vets	0	0	6	5	2								13
Waivers	0	0	8	17	2								27
Treasurer	0	0	0	0	0								0
Name/Address	5	0	6	21	8								40
Appeals	0	0	0	615	0								615
Prop. Loc	3	0	0	3	0								6
Exempt Inq	1	0	0	3	0								4
Assessment Inq.	0	0	0	0	0								0
C/E \$ Saved													
Taxpayers					\$ 206,681.51								\$ 206,681.51

z: Assessor/2022 Yearly Summary of Taxpayer Services_ by month

Updated 5/18/2022

General Assistance Monthly Report

April 2022

Austin Kelso

General Assistance:

In the month of April, we approved 2 new GA cases. We have 32 current enrolled clients. We are seeing an increase in intakes and applications due to current events in the world. Currently we have 1 pending case.

Advocacy/QMB, Snap, and Medicaid:

In April, we helped residents with the various forms of Public Aid (Food Stamps, Medicaid, and Cash Assistance) 28 times. We have been receiving a lot of phone calls from residents seeking any help they can get and have referred them to community resources on 71 occasions during the month.

Benefit Access:

The Secretary of State has ended their extension on License Plate stickers effective April 1st. This is a program which grants a reduced rate on license plate stickers and a free or reduced transit card to qualifying residents. We helped 47 individuals get approved in the month of April.

CEDA/LIHEAP:

Our LIHEAP season began September 7th. Just as last year, it has been as busy as ever. Since CEDA granted people the ability to apply for this program remotely, we have been able to serve more people in need. We helped 115 individual households apply for this program in the month of April. This is our Energy Assistance program that awards eligible applicants a one-time grant on their electric and gas bills. We also assist with PIPP which is a payment plan to help ensure residents can pay their utility bills every month. To date we have started over 1,000 applications not including PIPP, Weatherization, or the Furnace program. We have carved out certain dates and times to keep open so that we can still fit in Benefit Access, Medicare, and GA appointments. Last season we broke our record for the most LIHEAP applications processed, which was well over 1,400. We anticipate coming close to that or exceeding the number this season. The season will be ending 5/31/22.

Senior Information and Assistance:

Our Senior and Disability Advocates have been doing a great job keeping up with all updates for senior programs during these uncertain times. Our advocates helped 2 resident conducting SHIP interviews and helped 2 individuals in answering Medicare and Medicare Part D questions.

STATISTICAL REPORT
GENERAL ASSISTANCE DEPARTMENT
April 2022

I.	<u>GENERAL ASSISTANCE CASES</u>	
	1. CASES OPENED	<u>2</u>
	2. CASES ONGOING	<u>30</u>
	3. CASES PENDING	<u>1</u>
	4. CASES CLOSED	<u>0</u>
	5. TOTAL INDIVIDUALS RECEIVING GENERAL ASSISTANCE	<u>32</u>
II.	<u>ADVOCACY:</u>	
	1. QMB – QUALIFIED MEDICAL BENEFICIARY PROGRAM	<u>2</u>
	2. GENERAL PUBLIC AID ADVOCACY (TO INCLUDE SNAP, CASH ASSISTANCE AND MEDICAID)	<u>28</u>
	3. COMMUNITY RESOURCE ADVOCACY REFERRALS	<u>71</u>
III.	<u>SUBURBAN PRIMARY ACCESS TO CARE INTAKE:</u>	
	1. MONTHLY INTERVIEWS/APPLICATIONS FILED	<u>5</u>
IV.	<u>SENIOR INFORMATION AND ASSISTANCE:</u>	
	1. SHIP, MEDICARE, AND MEDICARE D INTERVIEWS	<u>4</u>
	2. BENEFIT ACCESS MONTHLY APPLICATION INTERVIEWS	<u>47</u>
	3. FREE TELEPHONE /BILL REDUCTION APPLICATION INTERVIEWS	<u>0</u>
	4. VETERANS ADMIN. ASSIST REFERRAL	<u>0</u>
	5. SECTION 8 HOUSING	<u>0</u>
V.	<u>CEDA PROGRAMS/ LIHEAP – ENERGY ASSISTANCE</u>	<u>115</u>
	<u>APPLICATION INTERVIEWS</u> (which includes Hardship, Share the Warmth, PIPP, DVP, RA [Reconnect Assistance], Furnace, and Weatherization).	
VI.	<u>MAINELINES (MAINE TOWNSHIP TAXI CAB VOUCHER PROGRAM)</u>	
	1. NEW APPLICATIONS ACCEPTED	<u>0</u>
	2. MONTHLY INTERVIEWS	<u>1</u>
	3. MAINELINES TICKETS SOLD THIS MONTH	<u>20</u>
	4. TOTAL MONEY COLLECTED FOR TICKETS SOLD (YEAR TO DATE) (MARCH 1 ST -FEBRUARY 28 TH)	<u>\$35</u>

Maine Township Code Enforcement Office

To: Elected Officials
From: Nader Ghazaleh, Code Enforcement Officer
CC: Dayna Berman, Administrator
Date: 5/17/2022
Re: Monthly Report

With the spring weather upon us, that means a lot of overgrown lawns and residents who have not begun to mow them. The majority of my warnings this month have been for overrun and wild vegetation. Residents are given five days to comply or citations will be issued. This past month has also seen a rise in commercial vehicles parking on township streets. After twenty four hours of non-compliance, tickets are issued and the vehicles are towed. One ticket did have to be issued for non-compliance. Awhile patrolling I continue to run into the common garbage problems such as television's being left on the township right-of-way as well as furniture and mattresses.

With the nicer weather lately, several outdoor projects have begun. Many of these projects have started without permits and warnings were issued to residents. One particular problem that came up this month with the good amount of rain we received, has been standing water in resident's backyards. I have worked closely with Cook County Building and Zoning and they go out to ensure that resident's did not regrade their land that would direct the water into their neighbor's yards. One other area that I have worked closely with Cook County has had to do with fencing. Many residents have called in to complain about fences either being down or broken. Working with Cook County helps to make sure that residents maintain their privacy as well as keeping Maine Township looking good.

May Deficiency's issued: 29

May tickets issued: 20
9 No parking tow zone
1 Commercial vehicle parking
1 Garbage on right of way
8 No parking street cleaning
1 Expired state plate

MAINSTREAMERS HIGHLIGHTS

April 2022

Marie Dachniwsky, Director

In April we had three day trips for our members: *Good Night Oscar*, *Rogers & Hammerstein's The King & I*, and *the Milwaukee Brewers vs. Chicago Cubs game at the American Field in Milwaukee*. We also hosted our regular monthly programs, which include our weekly Bingo on Zoom, as well as a few highlighted events: Afternoon Magic Show, Informative – Martina Mathisen-The Six Wives of Henry VIII and a Twilight Dining program at Al Bawadi Grill. Throughout the month of April, a combined total of 604 members (some duplicated) were able to enjoy our MaineStreamers' activities.

Day Trips

Good Night Oscar, at the Goodman Theatre, Emmy Award-winning actor and producer Sean Hayes (*Will & Grace*) played the irrepressible Oscar Levant. Took us back to 1958, when Jack Paar was hosting the hottest late-night talk-show on television. Members were lucky to see this incredible performance by Sean Hayes, receiving a standing ovation for his portrayal of Oscar Levant at every show. **Rogers & Hammerstein's – The King & I**, at the Drury Lane Theatre, inspired by true events, is a tale of the human experience. It explored the historical intricacies of class, race and politics in 1862. Our last trip for the month was the **Milwaukee Brewers vs. Chicago Cubs** at the American Field in Milwaukee. Even though the Cubs did not win and we did get caught in some rain on the way to the bus, a fun time was had by all!

Afternoon Magic Show – A total of **110** members enjoyed Bill Cook's magic at the Prairie Lakes Theater in Des Plaines. Bill Cook has been on Penn & Teller's Fool Us, CW's Master of Illusion, the Today Show and SYFY's Wizard Wars. His high-energy show combined comedy, drama and interactive audience participation. He definitely left us stunned and guessing how certain tricks were implemented.

Informative- "The Six Wives of Henry VIII" – Martina Mathisen presented one of her great informative programs, six women and six stories. She portrayed each wife and spoke about their fascinating lives and what led to their deaths. Martina had traditional dress and head pieces from each of the wives. Her creative presentation went from Henry VIII giving his personal opinions about each wife to Martina portraying them. After the presentation she discussed which wives actually deserved their popular labels. This was a good informative prequel to our upcoming day trip "SIX" on June 8th at the CIBC Theatre.

Twilight Dining – We hosted our Twilight Dining at *Al Bawadi Grill*, in Niles. We had an overwhelming response of 83 members who joined us for an evening of sampling traditional Middle Eastern and Palestinian cuisine. Each member was able to pre-select their entrees which came with a variety of appetizers, soup, salad and dessert, all for a minimum price.

MAINSTREAMERS 2022 STATISTICAL REPORT - APRIL 2022

	NO. OF PARTICIPANTS	YEAR TO DATE	INCOME	EXPENSES	TOTAL
RECREATIONAL PROGRAMS					
Bingo (Monthly)	87	238	\$264.00	\$285.27	(\$21.27)
Day at the Races (Monthly)	25	96	\$0.00	\$0.00	\$0.00
Movie of the Month (Monthly)	35	95	\$38.00	\$4.00	\$34.00
Twilight Dining Outing (Alternating Months)	80	112	\$1,400.00	\$1,245.00	\$155.00
Book Review (3-Times a Year)					\$0.00
Fun Fridays	11	36	\$22.00	\$5.00	\$17.00
Craft Class					\$0.00
HEALTH/INFORMATIVE					
The Six Wives of Henry VIII	60	188	\$420.00	\$275.00	\$145.00
ZOOM INFORMATIVES					
		34			\$0.00
FITNESS CLASSES					
Senior Aerobics (8 week sessions)	22	35	\$668.00	\$717.50	(\$49.50)
Yoga (8 Week-Sessions)	17	27	\$901.00	\$792.71	\$108.29
Matter of Balance Exercise Class					\$0.00
CLASSES/PROGRAMS					
Computer Class (Alternating Months)		25			\$0.00
Matter of Balance (8 Week Class- Bi- Yearly)					\$0.00
Rules of the Road (3- Times a Year)		7			\$0.00
Defensive Driving Course (Held Quarterly)					\$0.00
LUNCHEONS		197			\$0.00
ANNUAL SPECIAL EVENTS					
MISCELLANEOUS EVENTS					
Afternoon Magic	110	185	\$1,850.00	\$739.00	\$1,111.00
DAY TRIPS	138	433	\$11,995.00	\$12,014.17	(\$19.17)
LONG DISTANCE TRIPS					\$0.00
SENIOR MAILING (Bi-Monthly)	19	36	\$0.00	\$31.25	(\$31.25)
NEWCOMERS PRESENTATION (Alternating months)		40			\$0.00
ADVISORY COUNCIL MEETING (Held Quarterly)		12			\$0.00
TOTAL	604	1796	\$17,558.00	\$16,108.90	\$1,449.10
Misc. Expenditures					\$0.00
NEW MEMBERS	10	58	Average Age	67 y/o	\$1,449.10

Maine Township
MaineStreamers Account Income/Expenses
April 2022

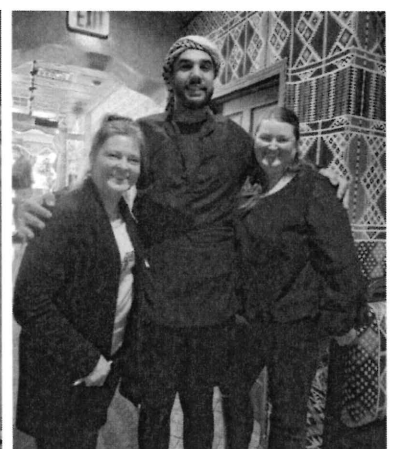
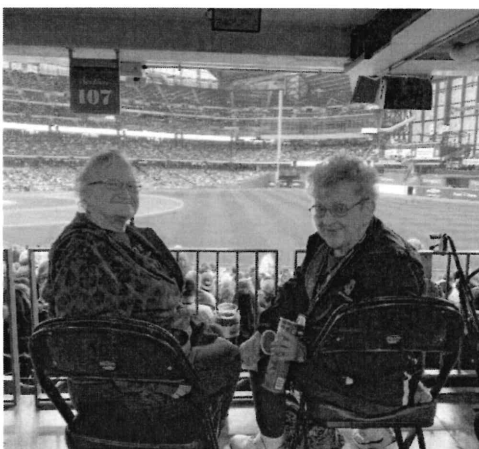
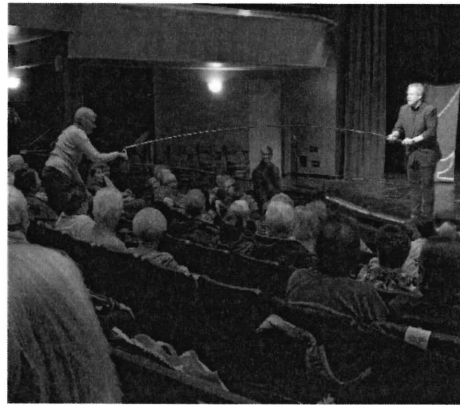
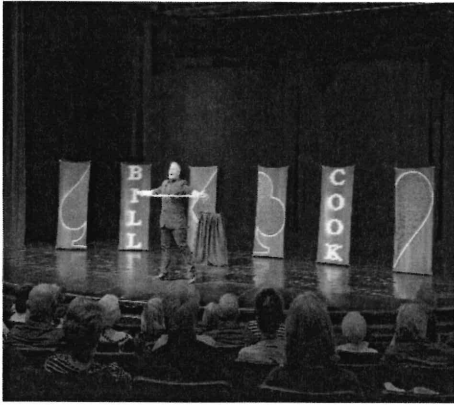
Beginning Balance 4/1/2022	\$143,957.09
<hr/>	
Income	
Total amount of checks deposited (e.g., member event fees, vendor refunds)	\$34,956.50
Expenses	
Total Subtractions (e.g., venues, bus transportation)	\$17,571.48
<hr/>	
Ending Balance 4/30/2022	\$161,342.11
<hr/>	

Ending Bank Balance \$161,342.11

*** Please Note**

This is an account separate from the General Town Fund

MAINSTREAMER PHOTOS FROM APRIL 2022 PROGRAMS AND EVENTS



**MAINE TOWNSHIP EMERGENCY FOOD PANTRY
MONTHLY STATISTICAL REPORT**

**To: Karen Dimond
Maine Township Supervisor**

**From: Nick Kanehl
Director – Food Pantry**

Re: Report of Services Rendered during the month of May 2022

- I. Maine Township Emergency Food Pantry Distribution**
 - a. Patrons of Food Distribution**

—

TOTAL 128

- II. Cash Donations and Amounts Received**

Resident Donations \$1,721.00

Business Donations

Total \$1,721.00



MAINESTAY YOUTH & FAMILY SERVICES

MAY 2022 BOARD REPORT

RICHARD LYON, DIRECTOR

COMMUNITY WELLNESS FAIR

We are hosting a free Community Wellness Fair on June 16 from 6-9 pm in partnership with Mental Health America of the Northern Suburbs to promote positive mental health and wellness in our community. The event will feature yoga, dance/movement, and art classes along with a panel discussion with several mental health experts who will help participants better understand available mental health resources and answer any questions. Food and drink as well as childcare will be provided. Participants will be given a gift bag filled with resources on improving mental health and stress management. The first 15 people who register will also receive a meditation journal. Special thanks to Mental Health America of the Northern Suburbs for partnering with us on this event and for covering all costs through grant funding.

NEW YOGA PROGRAM

Our Mindfulness Matters Yoga program, coordinated by Emily Toomey, will provide children ages 7-11 with a fun way to relax and cope with stress. Yoga for children has been shown to improve mental wellbeing, help improve attention span, and reduce stress and anxiety. It can also help boost self-esteem, focus and concentration, and even improve peer relationships. The four-week program will be held on Tuesdays from 4-4:45 pm starting on May 24. Cost is \$10 for all four weeks.

NEW PRIDE PROGRAM

MaineStay's new Pride Program, led by Emily Toomey, is dedicated to supporting LGBTQ+ youth in Maine Township! Through bi-weekly meetings, our Pride Program will provide a safe environment for young people ages 9-13 who identify as LGBTQ+, who are questioning their affectional orientation or gender identity, or who are allies. Meetings will allow participants to have confidential, educational, and meaningful conversations about gender and sexuality with peers. This program is offered free of charge, and meetings will take place on the first and third Tuesdays of each month from 5-6 pm starting June 21.

SUMMER CAMP

We are accepting applications for our Adventure Maine Township Summer Camp program for at-risk youth, ages 8-13, who qualify based on family income. The first camp session will take place from June 21-30 and the second from July 18-28. This camp provides a supportive and structured environment where children can improve their social skills while being exposed to new activities they may not otherwise be able to experience. This summer we are attending a Chicago Sky WNBA game, swimming at Atcher Island Waterpark, canoeing and geocaching at Lincoln Marsh, and much more. Cost is \$50/child and includes all activities and a camp t-shirt.

FEATURED STORY OF THE MONTH

One of Summer Zumbrock's clients started counseling to work on anger management, communication skills, and conflict resolution. This client often felt judged by others due to their ethnicity, culture, education level, and criminal history. In the early months of treatment, the client would have frequent conflicts with their partner, would drink excessively, and at one point had moved out of the home due to the increased conflict level in the household. Through providing the client with support, empathy, psychoeducation, healthy coping skills, communication skills, and working to identify triggers, Summer was able to build rapport and trust with the client. During more recent sessions, the client has stated that they find the anger management skills, coping skills, and communication skills to be working effectively for them. The client reports drinking less frequently than before, having fewer conflicts with their partner (and when conflicts do arise actively utilizing techniques learned in counseling to regulate their emotions, reactions, and achieve more effective communication with their partner), and moving back into the home

with their partner. The client expressed continued interest in counseling and is excited to make new treatment goals and see success as they have in previous months due to being in treatment. We are excited for how far this client has come in a short amount of time, and where the future will take them!

WEBINARS

On April 21, we hosted a professional development webinar entitled *Helping Emerging Adults Become the Best Versions of Themselves: Infusing Positive Psychology with Cognitive Behavioral Therapy* and had 170 people in attendance. Here are select comments from participants:

"I really enjoyed the webinar and am looking forward to being able to look at the slides again as a refresher on the things that were talked about in the webinar."

"I really enjoyed this training! I took a lot away from it that I plan to use with several of my emerging adult clients. I am very thankful for this information!"

"I can definitely use what I learned in my personal life along with my professional life."

On May 10, we hosted a community education webinar entitled *Providing Trauma-Informed Counseling to Intimate Partner Violence (IPV) Survivors in LGBTGEQIAP+ Populations* with our Assistant Director Arielle Kalvelage presenting, and had 330 people in attendance. Thanks to Arielle for putting together such an informative and professional presentation. Here are select comments from participants:

"The presenter did an excellent job presenting on this topic"

"Appreciated the warm delivery of such a sensitive topic, especially the LGBTQ... definitions. I found my identity in this presentation. I'm 55 and never had a 'word' for me."

"Loved the presenter! Soothing voice, great pace, and super knowledgeable."

"FABULOUS! The presentation was also extremely helpful in serving as a reminder how one interacts with others."

"Thank you for making this webinar open for everyone. I believe it is important for everyone to be aware of and educate themselves on people who identify as LGBTGEQIA+ but people may not know who or where to go to, to get accurate information. Having these kind of webinars easily accessible makes it convenient for everyone to be able to gain knowledge and hopefully, build acceptance of all people."

AGENCY DAY

Maine Township's 39th annual Agency Day was held on Friday, May 6 via Zoom with 61 people in attendance. This event is a great opportunity for local organizations to learn about services in the Maine Township community and is open to employees from social service agencies, non-profits, schools, churches, hospitals, and units of government. Our presenter this year was professional speaker, author, and coach Alexanne Stone who presenting on the topic *Body Language - Myths & Magic*. During the final hour, 20 organizations shared their mission and services with those in attendance in order to increase awareness of available local resources and better serve our residents.

Here are select comments from participants:

"I appreciate the speakers you are able to select for Agency Day, it makes it very worthwhile to attend. thank you!"

"Great presenter! So knowledgeable and approachable - even through ZOOM!! Would love to see another presentation from her again."

"What a wonderful opportunity to learn about the organizations serving Maine Township residents. What incredible work is being done to support community members! In a time when needs are so high, it is inspiring to see the resources that are available. Thank you for organizing this!"

ANGER MANAGEMENT GROUP

Our adult anger management group will conclude on May 31.

ANXIETY COPING SKILLS GROUP

This group will conclude on May 26. We have had two separate parent meetings as part of the group and parents have reported noticing positive changes in their children as a result of participating in the group.

PEER JURY

Peer Jury, led by Evan White, will meet next on June 2.

MENTORING

Our Big Brothers Big Sisters mentoring program continues to meet twice a month next door at the District 63 Family Resource Center. We have recently received a number of new applications for adults interested in volunteering for this program, and they are currently moving through the application and screening process.

FUTURE LEADERS

The Future Leaders program, which focuses on social emotional learning and provides the opportunity for middle school students to benefit from positive peer mentoring relationships with high school students, continues to meet twice each month at Emerson Middle School. Emily Toomey and Evan White co-facilitate these sessions and continue doing engaging and meaningful work with these students. This program will wrap up for the school year on May 26.

COUNSELING SERVICES

MaineStay continues to offer clients the option to be seen in the office or via telehealth (video or phone) for counseling services. We had 12 new counseling intakes completed during April. We currently have a waiting list of 15 clients. We had 93 ongoing cases and now have a total of 96 cases in our affordable, strength-based counseling program. MaineStay is honored to assist our residents of all ages who are struggling with mental health concerns.

PSYCHIATRIC SERVICES

MaineStay, in partnership with Josselyn, continues to provide psychiatric services to our residents. We are currently working with a total of 53 psychiatric clients. This partnership allows clients receiving counseling services at MaineStay to receive psychiatric services from Josselyn via telehealth without also needing to be seen for counseling there, as many prefer receiving counseling closer to home.

MAINESTAY E-NEWSLETTER

As a way to share news about MaineStay services with our community in a cost-effective manner, we have sent out a periodic email newsletter for the past 13 years. We now have over 5,000 subscribers. This service is also being used to send out a monthly general township e-newsletter.



Board Report for April /May 2022

Marty Cook

Friday Night Recovery Meetings at Maine Township Attendance:

- We continue to see strong support for our meeting via community based treatment referrals

April 15, 2022	48 Participants
April 22, 2022	51 Participants
April 29, 2022	34 Participants
May 13, 2022	52 Participants

Events:

- Our award-winning sober smoking group, in partnership with the American Respiratory Health Association, has started recruiting for its next class set to start in late June. After 7 weeks of classes the group is funneled into our preexisting Tuesday night peer led support groups that are made up of past classes, of successful people who are free of drugs, alcohol... and now nicotine.
- Six of our members have joined a sober softball league that plays games on Saturday mornings in Chicago.
- Recovery Connection saw its largest crowd ever when we welcomed Benny Lee, a former Chicago street gang leader who because addiction went from death row to becoming an esteemed professor who has given 2 TedTalks and has inspired thousands to find recovery
- On May 4th our group attended the sober comedy show, “Zane Helberg Live from Rehab”. By sponsoring outings like this, it demonstrates to newcomers that fun can be had without drugs and alcohol.

Community Outreach:

Addiction is not a 9 to 5 job and does not take holidays. Recovery Connection staff makes itself available 24 hours a day 7 days a week via a township issued cellphone to talk with families and individuals looking for help.

- A local family requested Recovery Connection staff bring together successful members to meet and try to convince their son to check into treatment. Staff were able organize 4 members to meet at the family home to share their stories of recovery.

- Staff helped 3 people find treatment. This is often time consuming as staff calls treatment centers to assist people in crisis to find treatment this includes find available beds, scholarships and matches for their insurance.
- We offered references to 4 members who were looking for employment in the recovery arena,

Success Story of the Month: Joe L

Joe is 28 years old and grew up in Niles. He started using drugs and alcohol while a student at Notre Dame High School. He came from a very prominent family and when college didn't work out because of his drug use, his father found him a well-paying job in the hopes that responsibility and financial security would help his son 'grow up'. Instead, it led to even more partying, chaos, legal problems and shame for him and his family.

The father heard of Recovery Connection from a friend and called and asked for help. After meeting with us a few times Joe finally attended a Friday night meeting and saw others who had problems like he did, and noticed they were overcoming them as a group. He became a regular and started to make friends and attend recovery connection events. 3 years marched by and Joe has maintained sobriety, rebuilt the relationship with family and has become a valued employee. Today Joe sponsors (or mentors) other new young people into the program and has become a great example of recovery, and graciously passing on the gifts that were given to him.

Joe and his family are very grateful to the Maine Township Recovery Connection, "I always thought that getting sober would be boring, little did I know it's become the best thing I've ever done, its actually allowed me to enjoy my life in ways I never knew were possible."

Maine Township
1700 Ballard Road
Park Ridge, Illinois 60068

Received
5/4/2022

Response
5/12/2022

FREEDOM OF INFORMATION REQUEST

FROM: Name: Joey Zimmer
Address: 24643 Littlehorn Drive
City/State/Zip: Corona, CA 92883
Phone Number: 941-727-8866
Email Address: jzimmer@pandanusc

TO: Freedom of Information Officer
Wiesia Tytko
wtytko@mainetown.com
Fax #: 847-2971335
Phone #: 847-297-2510 ext. 222
Today's Date: May 04, 2022

DESCRIPTION OF REQUESTED RECORD(S): (Describe in detail, using reverse side if necessary, or attach separate sheet).

Subject Property: Glen Oak Commons, 9700 Sumac Rd, Des Plaines, IL 60016
Parcel ID 09-10-301-074-0000

- 1. Copies of any OPEN permits excluding sign or expired permits

Note: We have already contacted the Cook County and Des Plaines Building Department who informed us that they have no records for this address.

Our company, Pandanus Consulting Group LLC is performing a Phase I Environmental Site Assessment for the lender PNC Bank, and any help you can give us will be greatly appreciated.

Please indicate if you wish to inspect the records or wish a copy of them:

_____ Inspection Copy

Charges: First 50 pages at no charge, then \$.15 per page (per side) for
 letter or legal size document
 Oversized documents: actual cost
 Color copies: actual cost

Commercial purpose? Yes _____ No

For Office Use Only
Date Received _____
Date Response Due _____
Received By _____

Notations _____

21 days

Received
5/4/2022

Eva Magnowski

From: Builty Admin <admin@bulty.app>
Sent: Wednesday, May 4, 2022 7:08 AM
To: Arielle Kalvelage
Subject: FOIA Building Records Request

Greetings! I'd like to open a FOIA request and obtain all the issued/finaled building permit records since 2010 or later, in case the data is not available going that far back, until March 31, 2022. This would cover all individual addresses that filed for building permits within the jurisdiction. Please let me know if there's a form to fill out or an appropriate point of contact to route this request.

We will be requesting monthly updates going forward - is there an automated process we could sign up for in order to receive the monthly reports?

Much appreciated,
Builty Team

Maine Township
1700 Ballard Road
Park Ridge, Illinois 60068

Received
5-10-22

Response
5-16-22

FREEDOM OF INFORMATION REQUEST

FROM:
Name: Kristen Gruca
Address: 600 West Van Buren, Ste. 500
City/State/Zip: Chicago, IL
Phone Number: 312-617-5177
Email Address: kgruca@calttd.com

TO:
Freedom of Information Officer
Eva Magnowski
emagnowski@mainetown.com
Fax #: 847-2971335
Phone #: 847-297-2510 ext. 222
Today's Date: May 10, 2022

DESCRIPTION OF REQUESTED RECORD(S): (Describe in detail, using reverse side if necessary, or attach separate sheet).

Requesting records of underground storage tanks (USTs), above ground storage tanks (ASTs), incident reports, hazardous materials incident reports, and other records of environmental concern for the following address: 9630 W. Golf Road, Des Plaines, Illinois 60016. Please send email response regarding whether any such relevant documents are available.

Cook County Building Zoning

Please indicate if you wish to inspect the records or wish a copy of them:
 Inspection Copy

Charges: First 50 pages at no charge, then \$.15 per page (per side) for letter or legal size document
 Oversized documents: actual cost
 Color copies: actual cost

Commercial purpose? Yes No ●

For Office Use Only
Date Received
Date Response Due
Received By

Notations

Maine Township
1700 Ballard Road
Park Ridge, Illinois 60068

Received:
5-19-20

Response:
5-26-20

FREEDOM OF INFORMATION REQUEST

FROM: Name: Bill Reinhard- Farmers Insurance
Address: PO Box 268994
City/State/Zip: Oklahoma City OK 73126
Phone Number: 630-724-7196
Email Address: _____

TO: Freedom of Information Officer
Eva Magnowski
emagnowski@mainetown.com
Fax #: 847-2971335
Phone #: 847-297-2510 ext. 222
Today's Date: May 19, 2022

DESCRIPTION OF REQUESTED RECORD(S): (Describe in detail, using reverse side if necessary, or attach separate sheet).

Requesting information about snow plow operations on Howard Court in unincorporated Des Plaines IL.

The building address is 8838 Robin Drive, but the parking for the building is on Howard Court.

We are requesting information the following:

- documentation on snowplowing responsibility and restrictions on Howard Court
- information on any snow removal contracts with homeowners associations for snow plowing on Howard court.

Please indicate if you wish to inspect the records or wish a copy of them:

_____ Inspection Copy

Charges: First 50 pages at no charge, then \$.15 per page (per side) for
letter or legal size document
Oversized documents: actual cost
Color copies: actual cost

Commercial purpose? Yes _____ No

For Office Use Only

Date Received _____
Date Response Due _____
Received By _____

Notations _____
